



**Minutes of The Library, Arts, Business and Information Services Committee
meeting held on
Tuesday 4 November 2025 at 7.00 pm in the OP Rooms**

Present: Cllrs: Gilbert (Mayor), Conway (Deputy Mayor) Young (Chairman),
Gordon, Lankston.
Cllr Tremain replaced Cllr Anston-Race

In attendance:

Cllrs Heaton and Soanes
Andi Snook (Library Manager)
Claire Greenaway (Admin Assistant)
Ewan Murray (VIC Manager – minutes/non-voting)

2511/01 Apologies for Absence

Cllr Anston-Race

2511/02 Declarations of Interest

There were no declarations of interest.

2511/03 Public Representation Session

No members of the public were in attendance.

2511/04 Minutes of Previous Meetings

The minutes of the meeting held on Tuesday 2 September 2025 were agreed and signed as a correct record.

Proposed: Cllr Gordon

Seconded: Cllr Lankston

Carried:

2511/05 Financial Report

It was **noted** that:

- i. The VIC is on budget for the current financial year.
- ii. Councillors receive VIC financial reports via the F&GP Committee paperwork.

2511/06 Report from VIC Manager

The committee **noted** content the report, which had been previously circulated.

2511/07 Update of Broader LABI Activities

The committee **received updates** from the Library Manager and Admin Assistant including:

- i. The town hall continues to be well-used for both commercial and civic events with bookings now stretch across 2026 and 2027.

- ii. The library is offering a wide range of activities through November and December.
- iii. The library manager updated the committee on the poor condition of the current library building.
- iv. It was **resolved** that in conjunction with Cornall Council, undertake the commissioning of a Health and Safety audit of the current library, with the process starting within 2 working weeks. The outcomes to be reported to full council via the Estates and Properties' Committee.

Proposed: Cllr Gordon

Seconded: Cllr Lankston

Carried

2511/08 Budget for Financial Year 2026/27

The committee **recommends** to Full Council that:

- i. An allocation of £3,000 (F/Y 2026/27) be included for the Connect Launceston Project.
- ii. Any remaining CL funds from 2025/26 to be carried forward in anticipation of greater disbursements related to the identification of land ownership as identified in the Connect Launceston Overview timeline/action plan.

Proposed: Cllr Conway

Seconded: Cllr Gordon

Carried:

2511/09 Connect Launceston Update

The committee received an update from Cllr Gordon and **noted** that a Connect Launceston meeting with Cllr Dan Rogerson (Cornall Council Portfolio Holder for Transport) had been scheduled for later in the month.

2511/10 Items to note and any urgent matters (information only)

Cllr Lankston informed the committee that she was not available at the next meeting.

2511/11 Date of Next Meeting

The next meeting is scheduled for Tuesday 6 January at 7:00pm.

The meeting closed at 7.50pm

Signed:

Date: