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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL15 7AR

**MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING**  
**Held on Monday 2 February 2026**  
**at 10.00am in The Otho Peter Suites.**

PRESENT: Cllrs Gilbert (Mayor), Conway (Deputy Mayor), Gordon, Harris & Heaton

In attendance: Martin Cornish (Estates & Properties Manager)  
Ewan Murray (Visitor Information Centre Manager)  
Cllrs Tremain & Soanes

**2602/01**

**Apologies for Absence**

Apologies were received from Cllrs Bailey, Bullen, Hogan & Young.

**2602/02**

**Declarations of Interest**

There were no declarations of interest

**2602/03**

**Public Representation Session**

There were no representations made

**2602/04**

**Minutes of the last meeting**

The minutes of the meeting held on Thursday 18<sup>th</sup> December 2025 were signed as a correct record.

**2602/05**

**Estates & Properties Manager's Report – February 2026**

It was **resolved** to;

- i) note the update regarding the current funding bid being led by the steering group for works to Lawrence House Museum
- ii) note the continuing anti social behaviour that is being experienced at the Multi Storey Car Park. The committee **resolved** that a formal invite to the next Full Council meeting be sent to the Police and this to be minuted
- iii) note the award of the contract for works to the Southgate Arch. The committee asked that thanks be recorded to the staff whom are undertaking funding bids for these works
- iv) note the update regarding the Ambulance Hall
- v) note the update regarding water ingress and technical issues at the Town Hall
- vi) note the update regarding the Priory Park opening event

- vii) note the update regarding the Grounds Compound
- viii) note the update in relation to the Winter works undertaken at the Cemetery. The committee asked that their thanks be passed on to the Grounds Team Manager and his team
- ix) note the update on the current training situation and future needs of the Council staff
- x) note the updates on both the current Library site and roofing works to the former Barclays Bank building

**\*\*10.41 Cllr Conway left the meeting\*\***

**2602/06**

**Town Hall Refurbishment works**

It was **resolved unanimously** to upgrade the capacity of the rainwater goods around the Town Hall subject to relevant consent

**2602/07**

**Urgent Items**

It was agreed that a site visit to the former Barclays Bank building (6 Broad Street) would take place prior to the next committee meeting on Monday 13<sup>th</sup> April 2026 at 09.00

**Date of the next meeting**

The next meeting date will be Monday 13<sup>th</sup> April 2026.

The meeting closed at 11.07pm

Signed.....

Date.....