

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To all members of the Finance & General Purposes Committee

Cllr Gilbert (Town Mayor), Cllrs, Bailey, Bullen, Conway, Heaton, Hogan, O'Brien, Soanes and Young
Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 6 May 2026 at 7pm in the Otho Peter Suites

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 29 April 2026

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on 4 March 2026 as a correct record (copy attached)

5 Finance

- a) To approve the payment listings for March & April 2026 (copy attached)
- b) To approve the balance sheet for March 26 (to follow)
- c) To approve the budget monitoring report to March 26 (to follow)
- d) To decide on a councillor to check the payments and bank reconciliations for the period May to August

6 Petty Cash

To approve the petty cash expenditure for October 2025 to March 2026 (see attached)

7 Town Hall Lighting

To consider the recommendation from Estates and Properties Committee to replace the Town Hall spot lights (report attached)

8 Grants Cheques not Collected at Annual Town Meeting & Grant Presentation Evening

To consider whether to forward cheques not collected at the Annual Town Meeting & Grants Presentation Evening

9 Community Infrastructure Levy (CiL) Funding Allocation

To consider earmarking the CiL funding received to a future project of the Council. (report attached)

10 Hall Hires

To consider having fallow evenings within the Town Hall booking system (report attached)

11 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting to be confirmed following the Annual Meeting of the Council.