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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 13th April 2026
at 10.00am in The Otho Peter Suites.

PRESENT: Cllr Conway (Deputy Mayor), Gordon, Harris, Heaton, Hogan & Young
In attendance: Martin Cornish (Estates & Properties Manager)
Lauren Greene (Project Support Officer)
Cllrs Tremain & Soanes

2604/08

Apologies for Absence

Apologies were received from Cllrs Gilbert, Bailey & Bullen

2604/09

Declarations of Interest

There were no declarations of interest

2604/10

Public Representation Session

There were no representations made

2604/11

Minutes of the last meeting

The minutes of the meeting held on Monday 2nd February 2026 were signed as a correct record.

2604/12

Estates & Properties Manager's Report – February 2026

It was **resolved** to;

- i) note the update regarding the successful passing of the expression of interest stage with the National Lottery Heritage Fund for refurbishment works. The Properties Manager is to also investigate a sign to be located on the door of 9 Castle Street advising of reasons for closure and redirecting potential visitors to the pop up museum within the town
- ii) note the update regarding the visit to the town hall from Sargeant Baldwin and the issuing of section 59 notices to three motorcycles. The committee also asked for costings to be investigated to rectify the failed movement joint on the top level of the structure and asked if waterproofing of lower levels was an option.
- iii) note the update to Southgate Arch regarding additional funding, extension to the deadline for works and the commencement of scaffolding the site

- iv) note the update regarding the Ambulance Hall
- v) note the update regarding maintenance tasks being undertaken at the Town Hall. To also acknowledge the current status of the refurbishment work progress as well as works to the water ingress and pest control around the kitchen. The committee agreed the cost in principal for the replacement of spotlights within the Main Hall and asked that this be placed on the next Finance & General Purposes agenda for consideration
- vi) note the update regarding the Priory Park opening and funding of this by the Orchard Centre
- vii) note the update regarding the Grounds Compound project. The committee **resolved** that the Green Room be cleared within a month and that the contents of the condemned container at the current site be relocated here
- viii) note the update on the issues within the current Library site. The committee asked that funding bids and consultation be expediated for works to the new Library site
- ix) note the updates regarding a commissioned tree survey of the recently devolved site Windmill Hill/Reservoir Park and Coronation Woodland
- x) note the installation of a new bin opposite St Thomas Church
- xi) note the update on staffing structure

2604/13

Cemetery Gates

The committee **resolved** to review a more permanent decision on the closure of the gates in June's meeting when more resident feedback could be considered.

2604/14

Multi Storey Car Park

The committee **resolved** to reject the installation of further CCTV coverage within the Multi Storey Car Park

2604/15

Allotments

The committee were unable to make a decision on this item as relevant paperwork was not received in time for this meeting

2604/16

Urgent Items

It was agreed that a site visit to the former Barclays Bank building (6 Broad Street) would take place prior to the next committee meeting. The date and time of this visit will be confirmed following the annual meeting of Council

Date of the next meeting

The next meeting date will be scheduled following the annual meeting of Council

The meeting closed at 11.17pm

Signed.....

Date.....

