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Launceston
Town Council
The Town Hall
Launceston
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7AR

To: All members of the Estates and Properties Committee
Cllrs Gilbert (Town Mayor), Conway (Deputy Mayor), Bailey, Bullen, Gordon, Harris, Heaton, Hogan and Young
Cc all members of the Council for information

**** Please note that there will be a site visit around the Town Hall at 09.30, prior to the meeting****

You are summoned to a meeting of the Estates and Properties Committee on Monday 5th October at 10.00am at Launceston Town Hall in the Otho Peter Suite.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

Christopher Drake
Town Clerk

28 September 2026

A G E N D A

- 1 Apologies for absence**
- 2 Declarations of Interest**
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 3 Public Representation Session**
An opportunity for local residents to make representations to the Committee or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 Minutes of the last meeting**
To sign the minutes of the meeting held on Monday 3rd August
- 5 Estates & Properties Managers Report – August 2026 (to follow)**

6 Cemetery Gates

To agree the future long term access arrangements at the site following the two month trial period of re-opening

7 Grave Digging

To consider and agree the above provision and how the Council wishes for it to be undertaken moving forward

8 Coach Park Noticeboard

To consider a request from Lanson in Bloom to site a noticeboard at the Coach Park

9 Radon Testing

To inform the committee and agree costings for the above testing around Council properties

10 Town Hall Fire Panel

To agree the emergency replacement of the Town Hall Fire panel not previously budgeted for and agree the allocation of funds

11 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting Monday 7th December