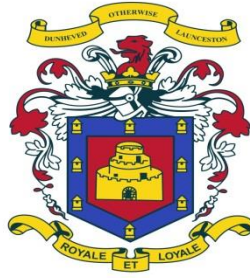


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Launceston Town
Council
The Town Hall
Launceston
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MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING

**Held on Monday 5 October 2026
at 10.00am in The Otho Peter Suites.**

PRESENT: Cllrs, Conway (Deputy Mayor), Bullen, Gordon, Harris, Heaton and Hogan

In attendance: Cllr Soanes

Martin Cornish (Estates & Properties Manager)

Ewan Murray (Visitor Information Centre Manager)

Lauren Greene (Project Support Officer)

A site meeting around the Town Hall was held prior to the meeting

2610/08 Apologies for Absence

Apologies for absence were received from Cllr Gilbert (Mayor) & Cllr Young

2610/09 Declarations of Interest

There were no declarations of interest

2610/10 Public Representation Session

There were no representations made

****Cllr Conway asked for best wishes to be passed onto Cllr Young on behalf of the committee****

2610/11 Minutes of the last meeting

The minutes of the meeting held on Monday 3 August were signed as a correct record

2610/12 Estates & Properties Manager's Report – October 2025

It was **resolved unanimously** to note the report

2610/13 Cemetery Gates

It was **resolved unanimously** for the gates to remain open. This is to be monitored and reviewed at the next committee meeting

2610/14 Grave Digging

It was **resolved unanimously** that from November 2026 onwards the digging of graves be sourced and undertaken by the funeral director

2610/15 Coach Park Noticeboard

It was **agreed unanimously** that Lanson in Bloom install a noticeboard at the Coach Park

2610/16 Radon Testing

It was **resolved unanimously** that radon testing kits be purchased and located around Council owned properties for monitoring purposes

2610/17

Town Hall Fire Panel

It was **resolved unanimously** that the fire panel be replaced immediately and be funded from General Reserves

2610/18

Urgent Items

It was noted that the site visit prior to December's meeting take place at Southgate Arch

Date of the next meeting

The next meeting date will be held on Monday 7 December 2026

The meeting closed at 10.38am